

Western North Carolina Society of Artisans, Inc. (WNCSA)
dba The Red Awning Gallery
145 Cedar Valley Road, Hudson NC 28638
828-610-6300

Vision: A Community where the arts thrive

Mission: To engage the community in the arts and empower artisans to create sustainable businesses.

Red Awning Gallery Displaying Artisan Membership and Agreement

Name: _____ Assigned Number: _____

Cell Phone: _____ Home Phone: _____

E-mail Address: _____

Mailing Address: _____

Artist's Medium: _____

New members will be juried into the Red Awning Gallery by the jury committee.

Any work submitted by the member for hanging or display in the gallery is subject to approval by the hanging committee.

Members are expected to be active participants in the curricular education component of WNCSA by learning the functions of running the gallery and supporting the goals of the organization.

The WNCSA is responsible for collecting and paying all sales and use taxes for work sold through the gallery.

Members can expect to be paid for their sales, minus commission, no later than the 5th of each month.

Fees for displaying members:

- Mandatory Annual WNCSA membership fee: 1st year \$35 and \$25 annually thereafter. Monthly Fee of \$40.00 plus 25% Commission.
- Fees are charged to pay the rent to operate the gallery and classroom. Commissions are charged to pay for operating expenses
- For those wishing to teach classes there is a 10% commission fee to be paid to WNCSA for each student per class in addition to the above fees. I am interested in teaching classes: _____

Once accepted as a WNCSA displaying member the following duties and responsibilities apply. Please initial that you understand and agree to the following:

1. As part of the education component of this vital program all displaying members are required to work in the gallery at least 8 hours per month, on the days we are open to include Fridays, Saturdays and extended hours during special events. You get to choose when you want to work according to your personal schedule by signing up on the monthly calendar at the checkout desk. We work together to allow for vacations, times of unexpected illness and events as well as outside work requirements so please let someone on the executive board know when you are not available so we can get replacements. _____
2. To participate in special events, meetings and featured artist openings whenever possible.

3. To serve on at least one committee of the WNCSA of your choosing. _____
4. To help maintain the cleanliness and maintenance within the gallery and classroom (if applicable). _____
5. The Members of WNCSA will not be held responsible for damage or theft of items in the gallery. Those working in the gallery do their best to be careful with work in the gallery however accidents still happen. As such if you are concerned with damage or theft of your work you are encouraged to purchase private insurance for your items. _____
6. Any member participating in outside events may pull work from the gallery but you must maintain work in the gallery so that you are represented at all times. _____
7. Each member is personally responsible for reporting money earned from the sale of their work to the state of North Carolina and the IRS as appropriate as personal annual income. At the end of the year you will receive a form that documents membership fees, monthly dues, commissions, donations and amount earned to assist you in filing. _____
8. Pay all membership and monthly fees promptly. If you are having personal financial difficulties let the members of the executive board know and we can work with you. Unless an agreement is met with the executive board financial obligations not met will result in work displayed pulled until all fees are paid. If a member is delinquent more than sixty (60) consecutive days any work pulled will become property of the WNCSA and may be sold or auctioned off to cover all fees incurred including a storage fee and all proceeds will go toward operation costs. _____
9. Provide a 10% discount on sales or lessons to WNCSA patron members. _____
10. Members must give thirty (30) days' notice before discontinuing with the gallery. If 30 days is not given and the upcoming monthly fees are not paid, the gallery will retain any monies earned prior to the artisan resigning from the gallery. _____

Signature: _____

Date: _____